

# **Kansas City Woodturners Association BY-LAWS**

## **ARTICLE I .NAME AND OFFICE**

- A. The name of this non-profit Kansas Corporation shall be the Kansas City Woodturners Association. The official acronym shall be "KCWT".
- B. The principal office of this organization is, 3189 Mercier Kansas City, MO. 64111. The principal officer of this organization is the President.

## **ARTICLE II AFFILIATION**

The Kansas City Woodturners Association is a Chapter affiliate of The Corporation, American Association of Woodturners (AAW), Inc., located in St. Paul, Minnesota. Kansas City Woodturners members are encouraged to belong to the AAW. Refer to Article IX for AAW DISCLAIMERS, FISCAL AND LEGAL.

## **ARTICLE III PURPOSES**

**Section 1:** This chapter will;

- A. Support the general purposes of the AAW parent organization.
- B. Provide a meeting place for local turners.
- C. Provide an open forum to share the art and craft of woodturning.
- D. Promote the education and exchange of ideas, designs, techniques and procedures of woodturning.
- E. Support interested youths, providing them encouragement along with access to education and training.
- F. Trade wood and turning equipment.
- G. The organization is organized exclusively for charitable, religious, educational and/or scientific purposes under Internal Revenue code 501 (c) 3 or corresponding section of any future federal tax code.

## **ARTICLE IV MEMBERSHIP**

**Section 1:** Membership Eligibility

- A. Any individual who wishes to become a member and is thirteen (13) years or older, and who has an interest in woodturning shall be eligible for membership.
- B. Regular membership shall include member, spouse, children 18 years old and younger, living at home, grandchildren 18 years old and younger.

**Section 2:** Dues

- A. 1) Annual dues are required to initiate and maintain membership.
- 2) Renewal dues are payable January 1<sup>st</sup> and will be delinquent after March 15<sup>th</sup>.
- 3) Annual dues amounts and levels will be established by the Board of Directors upon yearly budget review and analysis.
- 4) Dues for new members will be pro-rated semiannually and be approximately 50% of the annual amount as of the July meeting or thereafter.

**ARTICLE V MEETINGS**

**Section 1:** The Chapter will hold general meetings on the second Monday night of each month.

**Section 2:**

- A. 1) The Board of Directors will determine a permanent meeting location.
- 2) The President may designate alternate sites within the Kansas City Metro areas as conditions may require.
- 3) A notice of the meeting with date and time will be placed in the monthly newsletter.
- B. 1) All Board of Directors or otherwise business related meetings, are open to the general membership with location and time provided by officers upon a member's request.

**ARTICLE VI – GOVERNMENT**

**Section 1:** The Government of this organization shall be vested in the Board of Directors; consisting of four officers, the President, Vice President, Secretary, Treasurer and three Directors at Large.

**Section 2:** The Board of Directors of this organization shall at all times be subject to the will of the membership, except in those cases in which the by-laws delegate authority to them.

**Section 3:** The Board of Directors shall have control and management of the property and management of the organization.

**Section 4:** The fiscal and electoral year of the association shall begin January 1, new officers and directors will be installed the 2<sup>nd</sup> Monday night in December each year and take office on the following January 1.

**Section 5:** The Board will fill a vacancy in any office (except President) or directorship from the general membership for the unexpired portion of the term.

**Section 6:** Duties of the Board

A. President

- 1) As Principal Executive Officer of the organization, shall over see all of the organization's affairs and activities.
- 2) Shall delegate activities to the Board of Directors and committees.
- 3) Shall make an annual report to the membership.
- 4) Shall strive to uphold the dignity of the office by the constant practice of putting into working principal those attributes of acknowledged leadership.
- 5) Shall be the chairman of the Board of Directors and will assign jobs to the rest of the Board not proscribed in the by-laws
- 6) Will be an ex-officio member of all committees of the organization.

B. Vice President

- 1) Shall assist the President in his/her duties. In the absence of the President, the Vice President will preside at all meetings of the membership and the Board of Directors.
- 2) Should the President of the organization leave during his/her term of office, the Vice President shall succeed him/her as head of the organization.
- 3) Will be in charge of obtaining and organizing the programs for the regular meetings, special events and any other meetings the Board deems appropriate.

C. Secretary

- 1) Will keep and maintain minutes of the Chapter's meetings, insure all notices are given in accordance with the provisions of these by-laws or otherwise directed.
- 2) Will notify the AAW of the name and address of the new President.
- 3) Will be responsible for the publication of a monthly newsletter.
- 4) Will be responsible for providing each new member; a welcome letter, a copy of the Kansas City Woodturners by-laws, an application for membership to the AAW and other helpful information.

D. Treasurer

- 1) Will collect all membership dues and other funds generated by the Chapter.
- 2) Is responsible for keeping current and accurate banking and financial records.
- 3) Will provide monthly reports to the Board of Directors and quarterly reports to the membership by the monthly newsletter.
- 4) Will purchase and/or obtain donation of items to be raffled off at the second Monday night meeting.
- 5) Is responsible for filing all required tax returns of the association.

E. Directors at Large

- 1) Shall be assigned responsibilities for various phases of the association's programs.
- 2) Shall work with the association's officers.
- 3) Will assist the Chairman of the projects that are assigned to them.

**Section 7:** The Board of Directors has the authority to remove any elected or appointed officer or Director who, in the Board's judgment, is negligent or fails to carry out his/her duties in the manner prescribed by these by-laws.

## **ARTICLE VII – ELECTION**

**Section 1:** The annual election of the organization shall be held on the second Monday night in November.

**Section 2:** At the annual election there shall be elected a President, Vice President, Secretary, Treasurer and three (3) Directors at Large.

**Section 3:** Not less than 60 days prior to the annual election the President will appoint:

- A. A nominating committee of not less than 3 members.
- B. The nominating committee will publish a slate of nominees in the monthly newsletter prior to the November meeting.

**Section 4:** Additional names may be placed in nomination from the floor at the annual election.

**Section 5:** Proxies will not be recognized.

**Section 6:** Election shall be by a simple majority vote by the members present on election night.

## **ARTICLE VIII . FISCAL ASSETS**

**Section 1:** Fiscal Assets Management

- A. Club's fiscal assets shall be the responsibility of the President and Treasurer.
- B. Expenditures will be by check only.
- C. Both the President and Treasurer will assure that all expenditures will not exceed funds on hand.
- D. Club members requiring operating funds must receive approval of the President before their expenditure and reimbursement.

**Section 2:** Dissolution

- A. Should the Kansas City Woodturners Association be dissolved, all property of the organization shall be sold at public auction and all of the association assets will be transferred to the American Association of Woodturners, (an organization exclusively for charitable, religious, educational and/or scientific purposes under Internal Revenue code 501 (c) 3), Educational Opportunity Grant fund.

## ARTICLE IX . AMERICAN ASSOCIATION OF WOODTURNERS

**Section 1:** The Corporation, American Association of Woodturners, Inc., specifically disassociates itself from any debt obligations of the Kansas City Woodturners. The Corporate Board of Directors of AAW is not responsible for the debts, nor does it share in the profits of the Kansas City Woodturners. AAW's national office must be notified in writing prior to and respond in writing before incurring any indebtedness for AAW. The Board of the Kansas City Woodturners is not responsible for the debts nor shares in the profits of the American Association of Woodturners. The Board of the Kansas City Woodturners does not shoulder any legal liability for accidents that occur during events of any kind sponsored or not sponsored by the American Association of Woodturners.

**Section 2:** The Corporation, American Association of Woodturners, Inc., specifically disassociates itself from any other obligations or encumbrances of the Kansas City Woodturners. While the AAW parent organization will provide advice and counsel, as requested, the Kansas City Woodturners is advised that the nature and extent of their activities are left to their discretion. The Corporate Organization does not shoulder any legal liability for accidents that occur during events of any kind sponsored or not sponsored by the Kansas City Woodturners. Demonstrations are to be conducted solely at the discretion of the Kansas City Woodturners and all safety and instruction is to be under their explicit direction and control.

## ARTICLE X . AMENDMENTS

### Section 1: Amendments to By-Laws

- A. These by-laws shall be altered, amended or repealed and new by-laws adopted by a 2/3<sup>rds</sup> (two thirds) majority vote of the membership present at its regular monthly meeting.
- B. Written notice of any changes must be made at least 5 (five) days prior to the regular monthly meeting at which changes are to be voted on.
- C. The Chapter secretary shall file copies of all modifications to these by-laws with the office to the American Association of Woodturners.

### ACCEPTANCE OF BY-LAWS:

The Kansas City Woodturners Association by-laws have been agreed upon and adopted on March 1, 2004 by the following elected officers:

President: \_\_\_\_ ( Frank Novich)\_\_\_\_\_

Vice President: (Judy Chesnut)\_\_\_\_\_

Secretary: \_\_\_\_ ( Bruce Page)\_\_\_\_\_

Treasurer: \_\_\_\_ ( Bud Schenke)\_\_\_\_\_

### Dates of Bylaw amendments:

November 14, 2005

February 13, 2006

March 12, 2007

August 11, 2008